

RESIDENTIAL TENANCY APPLICATION

Each adult occupant must complete an application and provide 100 points of ID.

Please ensure you answer all questions, including the reverse side.

A. PROPERTY, LEASE and OCCUPANT INFORMATION

1. Address

 Post code

2. Rental amount \$.00 per week

3. Bond amount \$.00

4. Lease commencement DD / MM / YYYY

5. Lease term YY years MM months

6. Occupants information
 adults children, ages

B. PERSONAL DETAILS

1. First and last name

2. Current residential address

 Post code

3. Phone number
Mobile: Home:

4. Email address

5. Driver's license or Passport details (see 100 points of identification)
No: Expiry date:
Country/State of issue:

6. Social security / pension type (if applicable)

7. Income / week \$

C. RESIDENTIAL HISTORY – Last two addresses

1. Time at current address YY years and MM months

2. Rental. amt (skip if owned) \$ per week

3. Name and contact details of the Residential Rental Provider/Agent
 Phone:

4. Reason for leaving your current address

5. Time at your previous address YY years and MM months

6. Rental. amt (skip if owned) \$ per week

7. Name and contact details of the Residential Rental Provider/Agent
 Phone:

8. Reason for leaving

D. SELF – EMPLOYMENT DETAILS (if not applicable go to E)

1. Trading name

2. ABN

3. Accountant name

4. Accountant email address

5. Accountant phone

E. EMPLOYMENT HISTORY

1. Current occupation / role

2. Employment type

3. Length YY yrs. MM mths.

4. Income / week \$

5. Employer (Institution name if student)

6. Address

7. Contact email address

8. Contact phone

9. Previous occupation / role

10. Employment type

11. Length YY yrs. MM mths.

12. Income / week \$

13. Employer name (state your Trading Name for self-employed)

14. Contact email address

15. Contact phone

F. EMERGENCY CONTACT and PERSONAL REFERENCES

1. Emergency contact first and last name

2. Relationship to you

3. Phone number

4. 1st Personal reference first and last name (not related to you)

5. Relationship to you

6. Phone number

7. 2nd Personal reference first and last name (not related to you)

8. Relationship to you

9. Phone number

G. UTILITY CONNECTIONS

- Yes, myconnect** can contact me to arrange utility connections.
- No**, I will arrange utility connections myself, but I understand that my contact details will be forwarded to **myconnect** to organise a water usage account with the relevant water authority.



Please select the required utilities in addition to water (compulsory):

- Water (compulsory)**
- Electricity Gas Telephone
- Internet Pay TV I need an interpreter

Unless I/we have answered "No" above and therefore opted out of this section, I/we:

- Consent to the disclosure of information on this form to **myconnect** (ABN 65 627 003 605) for the purpose of arranging the connection of nominated utility services.
- Consent to **myconnect** disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; Consent to **myconnect** disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and **myconnect**; may receive a fee/incentive from a utility provider in relation to the connection of utility services.
- Acknowledge that whilst **myconnect** is a free service, a standard connection fee and/or deposit may be required by various utility providers; Acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and **myconnect** shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.
- I acknowledge that **myconnect** record all calls for coaching, quality and compliance purposes.

📞 1300 854 478 ✉ enquiry@myconnect.com.au 🌐 myconnect.com.au

H. 100 POINTS OF IDENTIFICATION incl. INCOME

At least one photo id and proof of income **must** be included.

ID Type	X	Points
Driver's license or Passport (as per details stated above)	X	50
2 (two) Recent pay slips / Recent BAS Statement		30
Proof of current bank balance		20
Copy of Gas, Water or Electricity account (each will count)		30
Copy of Mobile Phone Account		20
Copy of Medicare Card		20
Proof of Age Card / Student ID Card		50
Concession / Pension Card		10
Total points		

I. OTHER INFORMATION

Pet type/breed	Council reg. no.

Number and types of vehicles for the household (optional)

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J. ACKNOWLEDGEMENTS

- Application is subject to approval by Residential Rental Provider (RRP)**
 I acknowledge that my application is subject to Residential Rental Provider's approval and the availability of the premises on the due date.
- Initial payment timings and methods**
 Initial rent payment must be made within 24 hours of approval. No personal cheques or cash accepted for Rent or Bond. Method for rental payment is BPay.
- Key handover**
 Keys are not handed over until the rental agreement has been signed by all parties and first month rent and bond has been paid.
- Electronic communication**
 I consent to receiving official correspondence in electronic format (email or other)
- Condition of the property**
 I confirm the following (please choose one option only):
 During my inspection of this property I found it to be in reasonably clean condition and accept it as such; **OR**
 I believe the following items should be attended to prior to my tenancy commencing and I acknowledge that these items are subject to approval by the Residential Rental Provider:
 1 _____
 2 _____
 3 _____

K. DECLARATION and SIGNATURE

I hereby offer to rent the property from the Residential Rental Provider (RRP) under a lease to be prepared by the Agent. Should this application be accepted, I agree to enter into a Residential Rental Agreement.

- I authorise the Agent to obtain personal information about me from:
- The RRP or the Agent of my current or previous residences;
 - My personal referees and employer/s;
 - Any record listing or database of defaults by renters;
 - Any record listing or database of defaults by renters such as TICA, NTD or TRA for the purpose of checking your renting history.

I am aware that the Agent will use and disclose my personal information within this application in order to:

- communicate with the RRP and select a renter
- prepare lease/tenancy documents
- allow tradespeople or equivalent organisations to contact me
- lodge/claim/transfer to/from a Bond Authority
- refer to Tribunals/Courts & Statutory Authorities (where applicable)
- refer to collection agents/lawyers (where applicable)
- complete a check with Tenancy Databases
- transfer water account details into my name via Connectnow

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with a rental agreement for the premises. I am aware that I may access my personal information by contacting:
 TICA 1902 220 346, NTD 1300 563 826 and TRA (02) 9363 9244.

I declare that I and am not bankrupt and all information contained in this application is true and correct, and given of my own free will.

Signature

Date

Residential Tenancies Act 1997

(Section 29C)

STATEMENT OF INFORMATION FOR RENTAL APPLICANTS

1. Discrimination is treating, or proposing to treat, someone unfavourably because of a personal attribute. Discrimination is also imposing an unreasonable requirement, condition or practice that disadvantages persons with a personal attribute.

2. In Victoria it is unlawful to discriminate against someone in relation to certain personal attributes. This means that residential rental providers (rental providers) and real estate agents cannot refuse you accommodation or discriminate against you during your tenancy on the basis of personal attributes protected by law.

The following is a list of some protected attributes that are sometimes discriminated against in the rental market:

- age;
- disability (including physical, sensory, intellectual disability and mental illness);
- employment activity;
- expunged homosexual conviction;
- gender identity;
- industrial activity (including union activity);
- marital status;
- parental status or status as a carer;
- physical features;
- political belief or activity;
- pregnancy or breastfeeding;
- race;
- religious belief or activity;
- lawful sexual activity or sexual orientation;
- sex or intersex status;
- association with someone who has these personal attributes.

3. These personal attributes are protected by law and extend to agreements under the Residential Tenancies Act 1997 (the Act). It is against the law for a rental provider or their agent to treat you unfavourably or discriminate against you because of these personal attributes when you are applying for a rental property, occupying a rental property or leaving a rental property.

4. Discrimination on the basis of any of these personal attributes may contravene Victorian laws including the Act, the Equal Opportunity Act 2010 (the Equal Opportunity Act), and a range of Commonwealth Acts including the Age Discrimination Act 2004, the Disability Discrimination Act 1992, the Racial Discrimination Act 1975 and the Sex Discrimination Act 1984.

5. In some limited circumstances, discrimination may not be unlawful, including accommodation provided for children, shared family accommodation, and student accommodation. For example, a community housing provider who is funded to provide youth housing may positively discriminate to provide accommodation for a young person. For more information, contact the Victorian Equal Opportunity and Human Rights Commission (VEOHRC).

6. Scenarios and examples of unlawful discrimination in applying for a property:

- Refusing or not accepting your application because you have children, unless the premises is unsuitable for occupation by children due to its design or location.
- Processing your application differently to other applicants and not giving your application to the rental provider because you have a disability or because of your race.
- Offering you the property on different terms by requiring more bond or requiring you to have a guarantor because of your age.
- Refusing to provide accommodation because you have an assistance dog.

7. Scenarios and examples of unlawful discrimination when occupying or leaving a property:

- Refusing to agree to you assigning your lease to someone else because of that person's personal attributes.
- Refusing to allow you to make reasonable alterations or modifications to the property to meet your needs if you have a disability.
- Extending or renewing your agreement on less favourable terms than your original agreement based on your protected attributes (e.g. due to a disability).
- Issuing you with a notice to vacate based on your protected attributes.

The examples listed and similar actions could contravene the Act, the Equal Opportunity Act, or the Commonwealth Acts. Getting help

8. If a rental provider or a real estate agent has unlawfully discriminated against you and you have suffered loss as a result, you may apply to VCAT for an order for compensation under section 210AA of the Act. VCAT may be contacted online at vcat.vic.gov.au/ or by calling 1300 018 228.

9. If you would like advice about unlawful discrimination in relation to an application to rent or an existing agreement you may call Victoria Legal Aid on 1300 792 387.

10. If you feel you have been unlawfully discriminated against when applying to rent, or once you have occupied a property, you or someone on your behalf may make a complaint to VEOHRC at humanrightscommission.vic.gov.au/ or by calling 1300 292 153.